

INSTRUCTIONS FOR SUBMITTING AN OFFER TO LEASE

1. Complete the attached application in its entirety
2. Provide proof of income (recent paystub, tax return, W-2)
 - a. If child support is received, please include documentation
3. Complete the attached Terms and Conditions of Offer sheet
4. Provide a copy of driver's license for each applicant and occupant age 16 or older

PLEASE DO NOT SEND US CREDIT REPORTS FROM ANY SOURCE AS THEY WILL NOT BE USED.

Return of the above to Red Star Equities, LLC via fax 586.468.4011 or email –
hgstahl@redstareq.com

The application fee is \$45 per adult. You can remit application fee by any of the following:

- *Mail to our office – Red Star Equities, LLC, 16259 E Nine Mile Rd, Eastpointe, MI 48021
- *Drop in our after hours drop box located at top of back stairs of our office
- *Go to our website – www.redstareq.com, click on the Pay Now Pay Pal button to pay by credit card.

Once all of the above is received, we will process your application and usually have an answer within 24 business hours.

Please note:

We must have the application fee paid prior to completing our due diligence

Your application process will be delayed if any of the information required above is missing and/or instructions are not followed

Thank you for your interest in one of our properties.

APPLICATION FOR LEASING OR RENTAL PROPERTY

The undersigned hereby submits the following information as an application to lease/rent. NOTE: This application is not a lease or a binding contract to lease.

PROPERTY APPLYING FOR: _____

Section 1. Information regarding the Applicant and Occupants

Name of Applicant: _____

Social Security #: _____

Name of Co-Applicant: _____

Co-Applicant Social Security #: _____

Other Occupants: _____

(Please include both first and last name(s) and relation to Applicant)

Pets (List type, breed and weight): _____

Current Address (include City, State, Zip): _____

Current Phone # _____

Do you currently: Lease Own (Circle One)

If leasing, What is the monthly payment? _____

Name of Current Landlord: _____

Phone # of Current Landlord: _____

Reference #1 Name: _____

Reference #1 Phone#: _____

Reference #2 Name: _____

Reference #2 Phone#: _____

RED STAR EQUITIES, LLC
16259 E Nine Mile Rd
Eastpointe MI 48021

Section 2. Financial Information

Name of Employer: _____

Address of Employer (include City, State, Zip: _____

Current Position/Title: _____

Contact Name of Employer & Phone #: _____

How long have you worked there? _____

Annual Income _____

Debts or Obligations (List Creditor and Amount):

A. _____

B. _____

C. _____

D. _____

E. _____

Make of Automobile: _____

Year: _____ Color: _____

Model: _____

License Plate #: _____

RED STAR EQUITIES, LLC
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Section 3:

Applicant(s), by signing below, agrees and consents to:

- * Provide Landlord with employment letter, if necessary.
- * Allowing Red Star Equities, LLC to secure a credit/criminal and complete background check using any one of the three major credit and reporting bureaus and to legally obtain any and all information that would be useful to equally and fairly evaluate Applicant.
- * Allowing Red Star Equities, LLC to contact above listed Landlord and references

Applicant further states:

- * Applicant will remit a \$45 non refundable application fee, per adult, to Red Star Equities, LLC
- * Applicant represents and warrants that the preceding information is a complete and accurate representation of all the facts.
- * Applicant acknowledges Red Star Equities, LLC will not share and/or sell any of the above information to outside or third party companies. This information above will be kept strictly confidential unless otherwise court ordered.

Applicants Signature: _____

Date: _____

Co-Applicants Signature: _____

Date: _____

**Please remit this application to:

Red Star Equities, LLC
16259 E Nine Mile Rd
Eastpointe, MI 48021
OR

Fax application to 586.468.4011 or email to hgstahl@redstareq.com

TERMS AND CONDITIONS OF OFFER TO LEASE

Applicant Name(s): _____

Property Address: _____

Date Lease to Start: _____

Length of Lease Requested: _____

Other Terms and Conditions Requested:
